



# City of Seattle

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## CIVIL SERVICE COMMISSIONS

### The Civil Service Commission

Commission Chair Amy S. Bonfrisco

Commissioner Angelique M. Davis

Commissioner Mary Wideman-Williams

### Public Safety Civil Service Commission

Commission Chair Joel A. Nark

Commissioner Stacy Connole

Commissioner Dorothy Leggett

### Staff

Andrea Scheele, Executive Director

Teresa Jacobs, Executive Assistant

**December 16, 2020**

**Special Joint Meeting of the**

**Civil Service Commission and Public Safety Civil Service Commission**

***Approved: January 11, 2021 (CSC)***

***February 17, 2021 (PSCSC)***

**Call to Order:** CSC Chair Amy Bonfrisco called the meeting to order at 10:14 am. The meeting was held via WebEx per the Washington Governor's Proclamation No. 20-28.

#### **In Attendance:**

CSC Commission Chair Amy S. Bonfrisco

CSC Commissioner Angelique M. Davis

CSC Commissioner Mary Wideman-Williams

PSCSC Commissioner Stacy Connole

PSCSC Commissioner Dorothy Leggett

Andrea Scheele, Executive Director

Teresa Chen, Assistant City Attorney

Teresa R. Jacobs, Executive Assistant

#### **In Attendance:**

PSCSC Commission Chair Joel Nark

#### **Commission Chair Bonfrisco opened the meeting with the Land Acknowledgement:**

*The City of Seattle Civil Service Commission acknowledges that we are on the traditional land of the first people of Seattle, the Duwamish, Stillaguamish, and Coast Salish peoples. We honor with gratitude the land, and the native peoples, past and present.*

**PUBLIC COMMENT:** No one signed up to speak

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#### City of Seattle Civil Service Commissions

Seattle Municipal Tower, 700 Fifth Avenue, Suite 1670 PO Box 94729 Seattle, WA 98124-4729

Tel (206) 437-5425, Fax: (206) 684-0755, <http://www.seattle.gov>

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## 1. EXECUTIVE DIRECTOR REPORT

- **2020 Civil Service Commissions Year-End Review:** Ms. Scheele gave an update on the commissions' work in 2020. Ms.; Scheele provided information on disciplinary appeals that will be heard by each commission, the appointments of CSC Commissioner Wideman-Williams and PSCSC Commissioner Dorothy Leggett, Public Disclosure Requests, Civil Service outreach, the possibility of out of order layoff in SPD, and Fire and Police Exams.
- **2021 Budget Update:** Ms. Scheele updated the commissions that the commissions budget analyst would seek a carryover for the reclassification and change in salaries of the Executive Director and Executive Assistant.

## 2. EXECUTIVE SESSION

- **Executive Director Merit Leave:** The commissioners went into Executive Session at 10:45 am. The commissioners came out of Executive Session at 11:05 and announced an extension of the Executive Session at 11:05. The Executive Session ended at 11:12 am. Commissioner Connole moved to award Ms. Scheele five (5) days of the Merit Leave. Commissioner Wideman-Williams and Commission Chair Bonfrisco seconded the motion. The motion was approved by acclamation.

## 3. OLD/NEW BUSINESS: There was no Old/New Business.

**ADJOURN:** All other business before the Commissions having been considered, CSC Chair Bonfrisco adjourned the meeting at approximately 11:14 am

Respectfully Submitted By:  
/s/ Teresa R. Jacobs 1/11/2021

/s/ Amy S. Bonfrisco 1/11/2021

*Teresa R. Jacobs* Date: 1-11-2021

Amy S. Bonfrisco Date: 1-11-2021

Teresa R. Jacobs  
Executive Assistant

Amy S. Bonfrisco  
CSC Chair

Respectfully Submitted By:  
/s/ Teresa R. Jacobs 2/17/2021

/s/ Stacy Connole 2/17/2021

*Teresa R. Jacobs* Date: 2-17-2021

Stacy Connole Date: 2/25/2021

Teresa R. Jacobs  
Executive Assistant

Stacy Connole  
PSCSC Chair

\*Request for public records, including audio recording of meetings can be made through the City Public Records Request Center <http://www.seattle.gov/public-records>

Signature: *Commissioner Stacy Connole*  
Commissioner.Stacy Connole (Feb 25, 2021 13:11 PST)

Email: COMMISSIONER.STACY.CONNOLE@SEATTLE.GOV